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| 609 W. Thornton St Akron, OH•(330-962-1182)•careerfocuseddrivenr12@yahoo.com | | | |
| Ruby Lashawn Weaver -Pratt | | | |
| Objective | | | |
| My ideal job or career would to be doing something in the field in fashion or helping people.  Also to be an OTA (Occupational Therapy Assistant) | | | |
| Experience | | | |
| August 2012 - Current | | White Hat Management | Akron , OH |
| Student Assistance, Human Resources Department  * Monitored phones while providing excellent customer service to clients. * Trained and delegated co-workers on office assignments. * Organized files and bookkeeping activities. | | | |
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| June 2008-August-2008 | | East Akron Community House | Akron , OH |
| Summer Day Camp Worker  * Directed kids to their classrooms and oversee field trip. * Reported outcome to the boss at the end of day regarding the kid’s progress. | | | |
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| June 2012-August 2012 | | Lakeland Employment Group | Macedonia , OH |
| Factory Worker  * Stacked boxes. * Organized and reported end of the day completion of assignments to the manager. * Inventory duties when required. | | | |
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| Education | | Brown Mackie College | Akron , OH |
| Enrolled in Associate degree program - Occupational Therapy Assistant | | | |
| References |  | |  |
| References are available on request. | | | |